



POLICE DEPARTMENT

"TOGETHER, BUILDING A BETTER COMMUNITY"

POSITION OPEN

PART-TIME TELECOMMUNICATOR

Salary Range \$10.72 PER HOUR

The City of Conway Police Department is seeking a qualified individual for the position of Part-Time Telecommunicator. This position will perform intermediate technical work on an assigned shift dispatching personnel, usually in response to emergency situations; does related work as required. Work is performed under the regular supervision of the Telecommunications Supervisor. This is a part-time position that will consist of twenty-nine (29) shift hours in a week. Must have general knowledge of the methods of operating two-way communication systems; general knowledge of radio code system and teletype procedures; general knowledge of the geography of the City and location of important buildings; ability to type at a reasonable rate of speed; ability to speak distinctly; ability to deal with the public under stressful conditions and remain calm; ability to operate standard office, data entry and computer equipment and communication consoles; ability to establish and maintain effective working relationships with associates and the general public.

Requires any combination of education and experience equivalent to graduation from high school.

Interested persons should submit a application and or resume to Reginald Gosnell, Police Chief at P.O. Drawer 1075 Conway, SC 29528 or Applications may be picked up at Coastal Workforce Center at 200 A Victory Lane Conway, SC or downloaded from www.cityofconway.com. Position will remain open until filled.

Telephone (843) 248-1790

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www.conwaypolice.com